

KETTLE LAKE PTO

Minutes

Meeting called to order by Christy Morehouse, President

MAY 16, 2023

Mission Statement:

It is the mission of the Kettle Lake PTO to support quality education for the children of Kettle Lake Elementary School.

In Attendance:

Stephanie Sheppard
Christy Morehouse
Kelli Bonnell
Amanda Rasche
Jennifer LaPorte
Jamie Ryder
Amy Hoss
Jenna Hurless
Niki Frontjis
Amanda Thiesen
Megan Ballmer
Molly Carl
Kelly Clark
Jenna Zondervan

Approval of Minutes:

Minutes from the March 21, 2023 meeting were approved and are now on the KL website. Stephanie motioned to approve; Christy seconds.

Updates from the principal:

Megan Ballmer opened the meeting by thanking us. She has never seen a more active, dedicated PTO and her and the KL staff are so appreciative. They had food and thank you notes to show their appreciation.

They are all excited for family fun night and field day. Assessments are due Friday and they are looking forward to fun that follows in the last couple weeks.

The 4th grade class really stepped up as leaders this year and have matured since 3rd grade. They have loved their new role as safety patrol!

Fourth grade teachers - so proud of the kiddos. This year entailed lots of testing, which can be quite draining. They are excited to show all that they have learned. The teachers are proud of the growth and maturity and feel they are ready to move on to the next building. They are so cute as safety patrols; it has really taught them responsibility.

PTO Budget (Stephanie Shepherd):

Had budgets available for all. Teacher budget - needs reimbursable receipts so can determine spend. Molly Carl will share the current expenses with the staff so they can get them turned in BY JUNE 2nd.

Family Fun night expenses are rolling in; income is also starting to trickle in. Stephanie has rules for raffle ready and that should be a good chunk of the income.

Stephanie received what she believed to be the last check from Amazon Smile; Amanda Theisen is thinking we may receive another.

Playground Maintenance - school would like a shed. Leo Hendges needs to talk to Heather about this as an Eagle Scout project. We have funds available if needed.

Some talk on funds for interventionists - the office brought up that they should be allocated the same as other teachers, as they have classrooms and are full time. Kelli motions to increase budget for this year from \$100

to \$200 for each of the interventionists (increase in originally proposed budget). Amanda seconds; all in favor!

Megan also discussed having a budget for these classroom materials next year - more for programs, etc. We'd recommend that this be in addition to their "line", which is more for classroom supplies. Will work with Megan to make sure this is appropriate for next year.

Committee Reports :

- Key Communicator - Amanda Theisen and Leah Smith
 - ◆ Nothing new, but since this was a Doc Martin program Amanda is not sure if this will continue

- Learning Garden - Molly Carl, Erin Hedges, Amy Hoss
 - ◆ Boy Scouts have ripped out the bamboo
 - ◆ Amy has been working on the beds
 - She'll be putting in perennials and bulbs
 - Could use a hose! One will be made sure to be available.
 - ◆ Boy Scouts is working on more mulch; have some money left in Learning Garden budget if needed

- Moms and Misterys - Amber Solar
 - ◆ Not present; no update

- Family Fun Night
 - ◆ Stephanie is helping with the raffle - she has tickets; you'll put the tickets in the receptacle of the basket you want. Sale will be from 5:30 - 7:30pm with a call of prizes at that time - must be present to win. She has rules printed. The top three classes with the most tickets will also receive a popsicle or ice cream party.
 - ◆ Kids will get dinner with their wristband, Food sales will be available to adults as well - \$5 meals. 186 wristbands so far, with more expected throughout the week.
 - ◆ 11 parking spots of 20 purchased so far - 20 available total.
 - ◆ Volunteers will be wearing purple vests
 - ◆ Bathrooms in school will be open and signs up
 - ◆ Megan says Heather has checked all the plugs outside and they are good to go. Tables available for us.

- TerraCycle - Jamie Ryder and Amy Hoss
 - ◆ New collection for socks - bins are out!
 - ◆ Amy Hoss and Jamie have connected and Amy will be taking over next year!

- Cougar Kids Care Club - Amy Hoss
 - ◆ Successful year!
 - ◆ Kids Food Basket - \$1,200 earned as well as \$700 in tshirt sales AND 200 lbs of food.
 - ◆ Amy - should we open to 2nd grade next year? In years past it was 3rd - 5th grade...
 - ◆ Amy had volunteers for meetings this year; may need new ones next year
 - ◆ Generally needs more help at trinket sales!
- Teacher Appreciation - Jen LaPorte
 - ◆ One more "event" this year - year end!
 - ◆ Jen is gone next year; we have a committee that will continue and hope that maybe a new parent will join and maybe even lead next year.
- 4th Grade Year End Celebration - Jen LaPorte and Amanda Theisen
 - ◆ Jessica Reidl will take next year with Amanda T as her 3rd grade helper
 - She will still need an additional 4th grade parents next year to co-chair/plan with
 - ◆ When can they get in for decorations? Megan says 1pm to get past lunch/recess
 - ◆ Each kiddo will get a drink and snack ticket
 - ◆ Caricatures on May 25th

Fall Plans and Preparations:

- Kindergarten PTO Gift - tshirt will be a gift to all incoming kinders
 - ◆ Pam will do shirts; will have a cost of \$6.50/ shirt (sep budget line)
 - ◆ Amanda will have a table at Open House and all incoming Kinder families will be directed to stop by and select size.
 - ◆ Amanda will work with Megan and the Kindergarten team on Tshirt design, communication, etc
- Will have a Spirit Wear table with gear available at the Open House (Candice will do again); will be adding a regular tshirt
- Open House will be Thursday, August 17th
- 2023 -2024: First day of school August 21st; last day May 28th!
- Conferences will again be in October and February
- PTO Board
 - ◆ Amanda Rasche completes her 2 year term of VP and will roll off board
 - ◆ Holly - year 2 of VP
 - ◆ Stephanie - year 2 of treasurer
 - ◆ Kell - year 2 of Secretary

- ◆ Amanda nominates Christy for another term as President; Amy seconds. All in favor.
- PTO Meeting Schedule
 - ◆ Christy will make a schedule before year end
 - ◆ Between Kelli and Stephanie we will make a flier to have at the PTO Board Table at the Open House that says what we do, as well as have the schedule available
 - Less to do over the summer the better!
- Other Items:
 - ◆ Walk A Thon - Will not have tshirt as a prize next year; something more universal so we don't have to do sizes
 - ◆ Nikki Frontjes - looked into a wreath fundraiser - any interest in offering for people to buy wreaths from the school instead of elsewhere?
 - Jen can get Nikki info on Little Lambs user
 - Just don't want to offer incentives, but rather a purchase if you want to type of fundraiser
 - Coupon Books - preference between Save Around and Key Card? The Key Card program was much easier to use. Not a huge money maker... should we put out a poll to see if there is interest?